

## REMINDER FOR INTERNATIONAL RESIDENTS ON RULES OF STAY IN THE TERRITORY OF RUSSIA

I, \_\_\_\_\_,  
citizen of \_\_\_\_\_,  
student/employee (underline as appropriate) of the MCU Institute/Department \_\_\_\_\_  
will conform to the following requirements during  
my stay in the territory of Russia.

1. Pass the dactyloscopy registration and medical examination (includes blood examination, HIV-negative certificate, chemico-toxicity testing, antibody detection, X-ray examination, sputum culture; tuberculothapist, dermatovenerologist, infectologist, therapist, addiction psychiatrist examination) within 30 days upon arrival for employees and within 90 days upon arrival for students (according to the Federal Law No. 274-Φ3 of July 1, 2021 “On Amendments to the Federal Law Concerning the Legal Status of Foreign Citizens in the Russian Federation and the Federal Law on the National Dactyloscopy Registration in the Russian Federation”).  
The procedure is to be taken in the territory migration department (Moscow, Russia).

**Agree /disagree** (underline the relevant):

In case the procedures are not passed within the time specified, I guarantee to leave the country within the validity of the Russian visa \_\_\_\_\_ (sign.)

2. Maintain the deadline for migration registration at the place of my actual residence and timely provide the documents to extend my registration and visa (for international citizens who need a visa to enter Russia).
3. Provide medical insurance for the whole period of stay in Russia. Medical insurance must include the following services: **outpatient care services; home calls; emergency medical assistance; emergency hospital admission; emergency dental care; medical evacuation/repatriation.**
4. Inform the International Relations Department and my curator of the planned trips around Russia and abroad, as well as the change of my place of residence, not later than 5 days beforehand.
5. Follow the Russian Migration Rules.

An international citizen must register with the Migration Authorities within 3 days of arrival in Russia.

### **An international citizen must apply for a new registration in the following cases:**

1. EVERY time entering Russia (new migration card = new registration).
2. When traveling to other cities of Russia and staying at hotels there, and after returning to Moscow, you must re-apply for registration at the actual place of your stay.
3. If you move to another place, namely change apartments, move from the MCU Hotel to an apartment and vice versa, **within 7 days after settling at a new place.**
4. Within 1 day after receiving a new visa (for international citizens who need a visa to enter Russia).

### **Visa Prolongation:**

Please provide the documents required to extend your visa at the International Relations Department not later than 45 days before the expiration date of your current visa.

- your passport (original + a copy of the first page)
- a copy of your visa
- a copy of your registration (both sides) + copy of your landlord’s passport, their residential address and contact information
- a copy of your migration card
- 2 photos
- receipt confirming payment for visa extension (1,920 roubles, via bank)
- attested copy of the Employment Agreement (*for faculty*)
- certificate issued by your university + a certificate of enrollment (*for students*)

In case international citizens do not conform to the above-stated deadlines for providing migration and visa documents, they may be imposed a fine of 7 thousand roubles, as well as deported from Russia without the right to return.

Date

Name / Sign.

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In case you lose or damage your ID documents, please inform the International Relations Department and the Migration Authorities at the place of your actual residence within **1 day** of revealing the loss or damage of the documents.

**More useful information:**

For assistance, please contact the International Relations Department.

**Contacts:**

**Phone:** +7 (495) 607-14-36

**E-mail:** [inter@mgpu.ru](mailto:inter@mgpu.ru)

**Address:** 8 Sadovaya-Samotechnaya Street, room 27, Moscow, 127051

